

# EAST COAST RAILWAY

Office of the General Manager  
ECoR SADAN  
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CSPur, Bhubaneswar-751017

ECoR/GA/RTI/Policy/Decentralization/12/11

dtd.20-12-2011

## OFFICE MEMORANDUM

Sub: Decentralization of implementation of RTI Act-2005 and Reorganization of Appellate Authorities(AAs), Central Public Information Officers(CPIOs) and Assistant Public Information Officers(APIOs) in East Coast Railway Headquarters Office.

Ref: This Office letter No:ECoR/GA/RTI/89/108 dtd.06-10-2005

In supersession of this Office letter referred above in connection with implementation of RTI Act, the following order is issued with the approval of General Manager.

The function of the RTI Unit has been re-organized in East Coast Railway with a view to ensuring proper coordination and quick disposal of RTI applications/appeals. The Nodal CPIOs shall act as a bridge between the RTI Cell and other CPIOs of the respective Wings / Directorates.

2. For the convenience of the RTI applicants whichever RTI application is received will be acknowledged by the RTI Cell of GA Deptt., then forward the case to the respective Department/Departments including its own and the same has to be intimated to the applicant. After that the respective Department shall deal with the subject directly and also send all communications to the applicants/appellants. However, after final reply, a copy of the same should be endorsed to the GA Department (RTI Cell) for record.

3. While transferring the applications or parts thereof in case the full compliment of subject does not pertain to them the same should be done under the personal signature of the respective "CPIO" or "APIO" as the case may be. It may be mentioned here that while treating the applications Under Section 6(3) of the RTI Act, the concerned CPIOs or APIOs should not take more than 5 days from the date of receipt of the application. While implementing the above, the provision as enshrined in the RTI Act 2005 should be adhered to.

The date of effect of this RTI set up will start from 01-01-2012. As such, all the applications/appeals pending till that date need to be disposed of by the respective officers. After 01-01-2012, all the RTI files shall be maintained by the respective Departments/Units.

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The following is the RTI-Set up in East Coast Railway w.e.f 01-01-2012.

Sl	Deptt	Appellate Authority	Public Information Officer	Assistant Public Information Officer
1.	GA	SDGM	DGM	DS(PG)
2	Personnel	CPO(Admn)	Dy.CPO(Gaz)	SPO(IR & G)
3	Commercial	CCM(Catg)	Dy.CCM(G)	ACM(G)
4	Operating	CPTM	Dy.COM(Fois)	STM(SD)
5	Engineering	CBE	Dy.CE(B&F)	AEN(Brdige)
6.	Electrical	CEDE	Dy.CEE(Hq)	AEEE(Hq-1)
7.	Mechanical	CRSE	Dy.CME(Hq)	EME(C&W)
8	Security	CSC	Dy.CSC	ASC(Prosecution)
9	Stores	CMM-1	Dy.CMM-II	AMM(System)
10	Accounts	FA&CAO(G)	Dy.FA&CAO(G)	Sr.AFA(G)
11	Safety	CSO	Dy.CSO(Engg)	ASO(S&T)
12	Construction	CE-I(Hq)	Dy.CE(Plg)	AEN(P)
13	Medical	CMD	Dy.CMD(TA)	A.Ph.Officer
14	S&T	CCE	Dy.CSTE(Hq)	ASTE(Hq)
15	CRM/MCS	CWM	Sr.AFA	AWM

The above set up of AA, PIO & APIO can be modified by the respective Department with the approval of the PHODs/CHODs of the Departments concerned. While operating the same, it should be ensured that the posts as given in the RTI Act like AA, CPIO, APIO should not be kept vacant at any point of time and the modification if any should be uploaded in the East Coast Railway website endorsing a copy to DGM.

In this context as desired by GM a decision made by Hon'ble CIC vide file No:CIC/LS/A/2011/002230 dtd.07-10-2011 is also enclosed herewith for your kind information please.

Encl: (One CIC decision)

  
20.12.2011


(S.K.Purohit)  
Dy.General Manager

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Copy for circulation of all concern.

- (1) All PHODs / CHODs, CWM/MCS for kind information.
- (2) DRM/KUR/WAT/SBP for kind information.
- (3) Dy.CM(IT) for publication in the ECoR Website

  
20.12.2011

Dy.General Manager