

Sr. DFM/SBP

EXP-I

By Regd. Post with AD

EAST COAST RAILWAY

कार्यालय / Office of the
मं.रे.प्र. (यांत्रिक) / Divl. Railway Manager (Mech.)
संबलपुर / Sambalpur

संख्या/No. MSM/Rg. Room/Box/Data Entry/TIG/16-18/Accept./JJS/2016

Dated: 18.11.2016.

To,
Hotel Konark,
At: Cinema Hall Road, Titlagarh,
Dist: Bolangir,
Orissa-767033.

(Letter of Acceptance)

Dear Sir,

Sub/विषय : Acceptance of tender for the work "Maintenance and providing service for 50 bedded running room at Titlagarh, handling (loading/unloading and carrying) of line boxes of Loco pilots and guards at Titlagarh and providing data entry operators for execution of the day to day data entry operation work at Ch. Crew Controllers' office at Titlagarh"

Ref/संदर्भ : Tender notice No. MSM/Rg. Room/Box/Data Entry/TIG/TN/16, dtd: 27.07.2016.

Your tender offer (tender opened on 02.09.2016) in connection with the work "Maintenance and providing service for 50 bedded running room at Titlagarh, handling (loading/unloading and carrying) of line boxes of Loco pilots and guards at Titlagarh and providing data entry operators for execution of the day to day data entry operation work at Ch. Crew Controllers' office at Titlagarh" at a total cost of Rs. 1,81,77,902/- (Rupees One crore eighty one lakh seventy seven thousand nine hundred two only) for a period of 2 (two) years has been accepted by competent authority as against departmental tender value Rs. 2,19,15,654/- (Rupees Two crore nineteen lakh fifteen thousand six hundred fifty four only), which is 17.05% below the departmental overall tender value. The rates as offered by you and accepted by Railway Administration are given in the enclosed schedule.

The rates as accepted are inclusive of all lead, lift, manpower cost, material cost, machinery/equipment, handling cost, consumables and the raw materials for preparation of food items alongwith all the statutory taxes and levies etc. of Government and local bodies like VAT/Sales tax, excise duty, entry tax, works contract tax, etc. as applicable and insurance including third party liability etc. as applicable from time to time and cost of all auxiliary equipment, consumable for completing the job alongwith any other cost direct or hidden not mentioned above. Service Tax, EPF and ESI paid for the contract shall be paid to the contractor on production of the documentary evidence of same without any interest. Service tax as per the prevailing rate (at present 14.5% including Swachh Bharat Cess) alongwith the EPF and ESI as per the prevailing rates will be paid to the contractor alongwith his first bill. However, the contractor shall have to submit the vouchers/papers indicating payment of Service Tax with the competent authority, failing which the amount of Service Tax as applicable will be recovered from the contractor's bill from his next bill. Same practice shall be applicable for payment of EPF and ESI taxes failing which the same will be recovered from the contractor's next bill.

The acceptance of this offer is subject to execution of a formal agreement between you and the Railway Administration. However, until the formal agreement is executed, this letter of acceptance of the tender along with the accepted rates shown in the enclosed schedule shall constitute a binding contract subject to the modification if any that may be mutually agreed upon and indicated later. The tender document as signed by you along with your offer shall also form a part and parcel of the contract.

The agreement paper will be made ready by the office of the undersigned shortly and you will be intimated in due course about the date and time for signing the agreement. You should be available in the office of the undersigned in time otherwise the amount deposited by you as earnest money will be liable for forfeiture. The work is to be carried out for a period of 2 (two) years from the date of starting of the work.

The total security deposit payable by the contractor against this contract works out to be Rs. 9,08,895/- (Rupees Nine lakh eight thousand eight hundred ninety five only). Out of the above said amount, Rs. 2,59,580/- (Rupees Two lakh fifty nine thousand five hundred eight only) has already been deposited by you towards earnest money alongwith your tender document under Term Deposit Advice A/c no. 36042304797, dtd: 29.08.2016 issued by State Bank of India, Titlagarh pledged to FA & CAO, East Coast Railway, Bhubaneswar. The same will be retained and adjusted against the total security deposit. The balance to make up the security deposit of Rs. 6,49,315/- (Rupees Six lakh forty nine thousand three hundred fifteen only) shall be deposited by the Contractor in Cash with the Railway administration or may be recovered by a percentage deduction from the Contractor's on account bills provided also that in case of defaulting contractor, the Railway may retain any amount due for payment to the contractor on the pending "on account bills" so that the amounts so retained may not exceed 10% of the total value of the contract.

- (i) Security deposit for each work should be 5% of the total contract value.
- (ii) The rate of recovery should be at the rate of 10% of the bill amount till the full security is recovered.
- (iii) Security deposits will be recovered only from the running bills of the contract and no other mode of collecting security deposit such as security deposit in the form of instruments like Bank Guarantee, Fixed Deposit etc. shall be accepted towards Security deposit.
- (iv) No interest will be payable upon the Earnest money and Security Deposit or amounts payable to the contractor under the contract.

Performance Guarantee: In addition to the security deposit, as per extent rule, you have to deposit 5% of the accepted contract value i.e Rs. 9,08,895/- (Rupees Nine lakh eight thousand eight hundred ninety five only) towards fulfillment of performance Guarantee(PG), in form of irrevocable Bank Guarantee by any Nationalized Bank in favour of FA & CAO, E. Co. Railway, Bhubaneswar or in any of the forms, as mentioned below normally within 30 (thirty) days from the date of issue of "Letter of acceptance (LOA)" i.e upto 17.12.2016. Extension of time for submission of PG beyond 30 (thirty) days and upto 60 days from the date of issue of LOA i.e up to 16.01.2017 may be given by the authority who is competent to sign the contract agreement. However, a penal interest of 15%per annum shall be charged for the delay beyond 30 (thirty) days i.e from 31st day after the date of issue of LOA. In case, you fail to submit the requisite PG even after 60 days from the date of issue of LOA i.e up to 16.01.2017, the contract shall be terminated duly forfeiting the EMD and other dues, if any payable against this contract and you shall be debarred from participating in re-tender for this contract. It may please be noted that if the Performance Guarantee is submitted in the form of "Irrevocable Bank Guarantee" the same should be sent by the issuing bank directly by registered post with AD, addressed to the Divisional Railway Manager(Mechanical), East Coast Railways, Sambalpur, DRM's office complex, PO-Modipara, Dist-Sambalpur, Odisha, Pin-768002.

- a) A deposit of cash.
- b) Irrevocable Bank Guarantee as per the format enclosed.
- c) Government Securities including State Loan Bonds at 5% below the market value.
- d) Deposit Receipts, Pay Orders, Demand Drafts and Guarantee Bonds. These forms of Performance Guarantee could be either of the State Bank of India or of any of the Nationalized Banks.
- e) Guarantee Bonds executed or Deposit Receipts tendered by all Scheduled Banks.
- f) A deposit in the Post Office Saving Bank.
- g) A deposit in the National Savings Certificate.
- h) Twelve years National Defense Deposits.
- i) Ten years National Defense Deposits.
- j) National Defense Bonds and
- k) Unit Trust Certificates at 5% below market value or at the face value whichever is less.
- l) Also FDR in favour of FA & CAO, East Coast Railway, Bhubaneswar (free from any encumbrance) may be accepted.

Apart from the Total Security Deposit (SD) and Performance Guarantee (PG) as mentioned above, you are also required to deposit an amount of Rs. 20,951/- (Rupees Twenty thousand nine hundred fifty one only) with the Railway Administration within 60 days of receipt of this Letter of Acceptance (LOA) or the same amount will be recovered from the first on account bill as a step towards fulfillment of the shortfall in the minimum labour wages.

All other terms and conditions as laid down in the tender document for the instant tender will be applicable for this contract. Please acknowledge the receipt of this Letter of Acceptance and attend this office for further programme for starting of the work, execution of the work, completion of the work etc. You are requested to be ready with all your manpower, materials, resources and means to start the work immediately on getting instructions in this regard. All the scheduled activities under this combined work are likely to be started w.e.f 01.12.2016. The work order will follow shortly. You are also requested to submit the details of your staff proposed by you for deployment in the work for this contract, before commencement of the work.

You will have to obtain a labour license from the Asst. Labour Commissioner (Central)/Rourkella for employing Contract labour under the provisions of contract labour (abolition & regulation) Act - 1970 and rules 1971, for which the certificate of Principle Employer in Form - V is enclosed herewith.

Please acknowledge the receipt of this letter.

Encl: Rate Schedule, Scope of work and
Other conditions of contract.

Yours faithfully,

मंडल रेल प्रबंधक / यांत्रिक / पूर्व तट रेलवे संबलपुर
DRM(Mech)/ECoR/Sambalpur.
भारत सरकार के राष्ट्रपति के लिए

For and on behalf of the President of India

Copy to: CMPE/ECoR/BBS for information please.
Copy to: Dy. CVO(Engg) & Dy. CVO(T)/ECoR/BBS for information please.
Copy to: Sr. DFM/SBP for information and necessary action please.
Copy to: Asst. Labour Commissioner, Rourkela for information please.
Copy to: ADME/TIG, Ch. CC/TIG for information and necessary action.

मं. र. य. (यांत्रिक)
मंडल रेल प्रबंधक / यांत्रिक / पूर्व तट रेलवे संबलपुर
DRM(Mech)/ECoR/Sambalpur.
भारत सरकार के राष्ट्रपति के लिए
E. Co. Ry Sambalpur
For and on behalf of the President of India

EAST COAST RAILWAY

Rate Schedule (Accepted by Railway Administration)

Name of the work: Maintenance and providing service for 50 bedded running room at Titlagarh, handling (loading/unloading and carrying) of line boxes of Loco pilots and guards at Titlagarh and providing data entry operators for execution of the day to day data entry operation work at Ch. Crew Controllers' office at Titlagarh.

Contract period: 2 (two) years from the date of starting of the work.

Schedule-A (General Running Room Activities):


Sl. No.	Description of the Work	Unit	Total Qty. in 2 years	Deptt. Estt. Rate (Rs.)	Accepted Rates by Rly. Administration (Rs.)	Total Amount (Rs.)
1.	Washing of mosquito net	Per Piece	2880	7.71	5.00	14400.00
2.	Dry cleaning of blankets	Per Piece	1440	27.56	20.00	28800.00
3.	Washing and pressing of one set of bed sheet and pillow cover Note: One set comprises of two bed sheets and one pillow cover	Per Set	51830	8.81	6.00	310980.00
4.	Washing and pressing of door and window curtains	Per Piece	3000	7.71	5.00	15000.00
5.	Supply of subsidized cooked meal (veg meal) as per the menu list for the occupants of the running room (Considering 182 no. of subsidized meals per day)	Per Meal	132860	45.56	33.00	4384380.00
6.	Manpower cost per day for General Running Room Activities associated with the Running room on daily basis.	Per Day	730	9091.50	8200.00	5986000.00
7.	Material cost component required for General Running room activities.	Per Day	730	1814.24	750.00	547500.00
8.	Tax Component on Manpower cost for the General Running Room Activities (EPF, ESI & Service Tax including Swachh Bharat Cess as per the prevailing rates).	Per Day	730	2715.88	At Par 2715.88	1982592.40
Total of Schedule-A						13269652.40

Schedule-B (Box handling activities):

Sl. No.	Description of the Work	Unit	Total Qty. in 2 years	Deptt. Estt. Rate (Rs.)	Accepted Rates by Rly. Administration (Rs.)	Total Amount (Rs.)
1.	Cost for handling (Loading/unloading) of the boxes of drivers and guards at	Per Box	247470	8.76	7.70	1905519.00

	Titlagarh station including the cost of material like trolley cost, uniform, shoes and identity card. Considering average no. of boxes to be handled per day = 339					
2.	Tax component on manpower cost for execution of the Box handling activities (EPF, ESI & Service Tax including Swachh Bharat Cess as per prevailing rates).	Per Box	247470	2.51	At Par (2.51)	621149.70
	Total of Schedule – B					2526668.70
Schedule – (Data Entry Operation):						
1.	Manpower cost component per shift per data entry operator for execution of the Data Entry Operation Activities at the Crew lobby at Titlagarh including the cost of uniform, name batch and shoe cost etc	Per data operator /shift	4380	457.16	410.00	1795800.00
2.	Tax component on manpower cost component per shift per data operator for execution of the Data entry work at Sambalpur (EPF, ESI & Service Tax including Swachh Bharat Cess as per the prevailing rates).	Per data operator /shift	4380	133.74	At Par (133.74)	585781.20
	Total of Schedule-C					2381581.20
	Total of Schedule 'A + Schedule 'B' + Schedule 'C' =					Rs. 1,81,77,902.30 Or Say Rs. 1,81,77,902/-

NOTE: The accepted against item no. 5 under Schedule-'A' i.e. Supply of subsidized cooked meal (Veg Meal) as per the menu list for the occupants of the running room is Rs. 33/-, out of which Rs. 29.70 will be paid by the Railway Administration per meal and Rs. 3.30 will be collected by the contractor from the occupants against each meal (subsidized meal) supplied to the occupant as per sub-clause no. 2.3.2 of the scope of work under Annexure-I under heading "Scope of work for Running Room".


 मं. रे. प्र. (यांत्रिक)
 मंडल रेल प्रबंधक, यांत्रिक/पूत सिटी रेलवे, संबलपुर
 DRM (Mech), MCO/Sambalpur.
 भारत सरकार, संबलपुर
 For and on behalf of the President of India