

EAST COAST RAILWAY

By Regd. Post with AD

कार्यालय / Office of the
मं.रे.प्र(यॉन्त्रिक) / Divl. Railway Manager (Mech.)
संबलपुर / Sambalpur

संख्या/No. MSM/Rg. Room/Box/Data Entry/SBP/16-18/Accept./JJS/2016

Dated: 08.06.2016.

To,
Jan Jagaran Samiti,
H.No. 06, Gali No. 5,
Opp. PNB Bank,
Katora Talab, Raipur, Chattisgarh,
B.O: Lane No. 2,
Kalyan Nagar, Near SRIT Colony,
Budharaja, Sambalpur, Odisha.

(Letter of Acceptance)

Dear Sir,

Sub/विषय : Acceptance of tender for the work "Maintenance and providing service for 40 bedded running room, cooking and supply of subsidized meals, box handling activity (loading/unloading and carrying) of line boxes of Loco pilots and guards at Sambalpur and provision of Data entry operators for the crew lobby at Sambalpur for a period of two years"

Ref/संदर्भ : Tender notice No. MSM/Rg. Room/Box/Data Entry/SBP/TN/16, dtd: 07.01.2016.

Your tender offer (tender opened on 15.02.2016) in connection with the work "Maintenance and providing service for 40 bedded running room, cooking and supply of subsidized meals, box handling activity (loading/unloading and carrying) of line boxes of Loco pilots and guards at Sambalpur and provision of Data entry operators for the crew lobby at Sambalpur for a period of two years" at a total cost of Rs. 1,16,31,548/- (Rupees One crore sixteen lakh thirty one thousand two hundred forty eight only) for a period of 2 (two) years has been accepted by competent authority as against departmental tender value Rs. 1,31,37,303/- (Rupees One crore thirty one lakh thirty seven thousand three hundred three only), which is 11.46% below the departmental overall tender value. The rates as offered by you and accepted by Railway Administration are given in the enclosed schedule.

The rates as accepted are inclusive of all lead, lift, manpower cost, material cost, machinery/equipment, handling consumables and the raw materials for preparation of food items alongwith all the statutory taxes and levis etc. of Government and local bodies like VAT/Sales tax, excise duty, entry tax, works contract tax, etc. as applicable and insurance including third party liability etc. as applicable from time to time and cost of all auxiliary equipment, consumable for completing the job alongwith any other cost direct or hidden not mentioned above. Service Tax, EPF and ESI paid for the contract shall be paid to the contractor on production of the documentary evidence of same without any interest. Service tax as per the prevailing rate (at present 14.5% including Swachh Bharat Cess) will be paid to the contractor alongwith his first bill. However, the

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D.R.M. (Mech.)
E. Co. Rly, Sambalpur

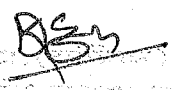
Contractor shall have to submit the vouchers/papers indicating payment of Service Tax with the competent authority, failing which the amount of Service Tax as applicable will be recovered from the contractor's bill from his next bill. Same practice shall be applicable for payment of EPF and ESI taxes failing which the same will be recovered from the contractor's next bill.

The acceptance of this offer is subject to execution of a formal agreement between you and the Railway Administration. However, until the formal agreement is executed, this letter of acceptance of the tender along with the accepted rates shown in the enclosed schedule shall constitute a binding contract subject to the modification if any that may be mutually agreed upon and indicated later. The tender document as signed by you along with your offer shall also form a part and parcel of the contract.

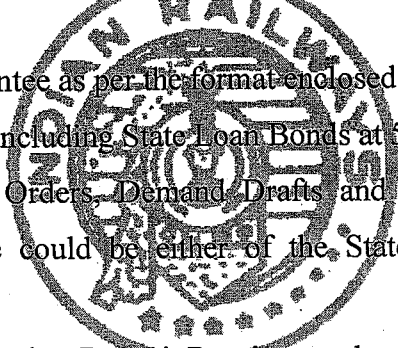
The agreement paper will be made ready by the office of the undersigned shortly and you will be intimated in due course about the date and time for signing the agreement. You should be available in the office of the undersigned in time otherwise the amount deposited by you as earnest money will be liable for forfeiture. The work is to be carried out for a period of 2 (two) years from the date of starting of the work.

The total security deposit payable by you against this contract works out to be Rs. 5,81,577/- (Rupees Five lakh eighty one thousand five hundred seventy seven only). Out of the above said amount, Rs. 2,15,690/- (Rupees Two lakh fifteen thousand six hundred ninety only) has already been deposited by you towards earnest money alongwith your tender document vide D.D no. 071235, dtd: 12.02.2016 issued by Axis Bank Ltd., Raipur drawn in favour of FA & CAO, East Coast Railway. The same will be retained and adjusted against the total security deposit. The balance to make up the security deposit, the rates for which are given below amounting to Rs. 3,65,887/- (Rupees Three lakh sixty five thousand eight hundred eighty seven only) shall be deposited by the Contractor in Cash with the Railway administration or may be recovered by percentage deduction from the Contractor's on account bills. Provided also that in case of defaulting contractor, the Railway may retain any amount due for payment to the contractor on the pending "on account bills" so that the amounts so retained may not exceed 10% of the total value of the contract.

- (i) Security deposit for each work should be 5% of the total contract value.
- (ii) The rate of recovery should be at the rate of 10% of the bill amount till the full security is recovered.
- (iii) Security deposits will be recovered only from the running bills of the contract and no other mode of collecting security deposit such as security deposit in the form of instruments like Bank Guarantee, Fixed Deposit etc. shall be accepted towards Security deposit.
- (iv) No interest will be payable upon the Earnest money and Security Deposit or amounts payable to the contractor under the contract.
- (v) The Security deposit shall be released after successful completion of the work and only after the expiry of maintenance period and after passing of the final bill based on "No Claim Certificate" from the contractor. The work completion certificate shall normally be issued by the authority who is competent to sign the contract. If this competent authority is of the rank lower than JA grade, then a JA grade officer (concerned with the work) should issue the certificate. The certificate interalia should mention that the work has been completed in all respects and that all the contractual obligations have been fulfilled by the contractor and that there is no due from the contractor to the Railway against the contract concerned. Before releasing the SD, contractor concerned should submit an unconditional and unequivocal no claim certificate.


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Performance Guarantee: In addition to the security deposit, as per extent rule, you have to deposit 5% of the accepted contract value i.e Rs. 5,81,577/- (Rupees Five lakh eighty one thousand five hundred seventy seven only) towards fulfillment of performance Guarantee(PG), in form of irrevocable Bank Guarantee by any Nationalized Bank in favour of FA & CAO, E. Co. Railway, Bhubaneswar or in any of the forms, as mentioned below normally within 30 (thirty) days from the date of issue of "Letter of acceptance (LOA)" i.e upto 07.07.2016. Extension of time for submission of PG beyond 30 (thirty) days and upto 60 days from the date of issue of LOA i.e up to 07.08.2016 may be given by the authority who is competent to sign the contract agreement. However, a penal interest of 15%per annum shall be charged for the delay beyond 30 (thirty) days i.e from 31st day after the date of issue of LOA. In case, you fail to submit the requisite PG even after 60 days from the date of issue of LOA i.e up to 07.08.2016, the contract shall be terminated duly forfeiting the EMD and other dues, if any payable against this contract and you shall be debarred from participating in re-tender for this contract. It may please be noted that if the Performance Guarantee is submitted in the form of "**Irrevocable Bank Guarantee**" the same should be sent by the issuing bank directly by registered post with AD, addressed to the Divisional Railway Manager(Mechanical), East Coast Railways, Sambalpur, DRM's office complex, PO-Modipara, Dist-Sambalpur, Odisha, Pin-768002.

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- a) A deposit of cash.
 - b) Irrevocable Bank Guarantee as per the format enclosed.
 - c) Government Securities including State Loan Bonds at 5% below the market value.
 - d) Deposit Receipts, Pay Orders, Demand Drafts and Guarantee Bonds. These forms of Performance Guarantee could be either of the State Bank of India or of any of the Nationalized Banks.
 - e) Guarantee Bonds executed or Deposit Receipts tendered by all Scheduled Banks.
 - f) A deposit in the Post Office Saving Bank.
 - g) A deposit in the National Savings Certificate.
 - h) Twelve years National Defense Deposits.
 - i) Ten years National Defense Deposits.
 - j) National Defense Bonds and
 - k) Unit Trust Certificates at 5% below market value or at the face value whichever is less.

Also FDR in favour of FA & CAO, East Coast Railway, Bhubaneswar (free from any encumbrance) may be accepted.

All other terms and conditions as laid down in the tender document for the instant tender will be applicable for this contract. Please acknowledge the receipt of this Letter of Acceptance and attend this office for further programme for starting of the work, execution of the work, completion of the work etc.

Please note that you are required to arrange the following equipments/ machinery /materials at your own cost in New Condition only and shall use them in the Running room, before commencement of the work. The same materials shall be handed over to the supervisor in-charge of the Running Room. On completion of the work, you are required to handover all the materials in good and working condition to the Railway administration.

any damage/deficient/non working equipment/machinery/material will not be accepted by Railway administration and the cost of the same (in new condition prevailing at that time) shall be recovered from the contractor from his pending bills and/or Security deposits or any other dues of the contractor of the instant contract or from any other contractual work of other departments of Railways. Refilling of the LPG gas (19 kg. cylinder) will be arranged by you at your own cost, means and expenses.

- a) Refrigerator 310 liters – 2 nos. (Make Whirlpool/Godrej/LG)
- b) Washing Machine- fully automatic 6 kg.– 1 no. (Whirlpool/LG/Godrej)
- c) Mixer Grinder (550 watt)- 2 nos. (Bajaj/Philips)
- d) Steam Electrical Iron Box – 1 no. (Bajaj/Philips)
- e) Microwave Oven- 1 no. (Godrej/LG/Whirlpool)
- f) Fly Catcher & Insect repeller/Killer UV – 5 nos.
- g) Instruction Board – 4 nos. (size 4.5 feet x 3 feet) of good quality
- h) Hand Dryer Machine – (make- Dolphy/Mystair)- 4 nos.
- i) Carrom Board – Big Size- (Size- 4'x4)- 2 no.
- j) Cloth hanger stand for drying of the clothes in the sun – 5 nos.
- k) Shoe shining machine – 1 no.
- l) Aquarium (Big size) – (size 5'x1.5'x2.5)-1no.

You are requested to be ready with all your manpower, materials, resources and means to start the work immediately on getting instructions in this regard. The work of Running room activities is likely to be started w.e.f. 01/07/2016 and the date of starting of the other two activities i.e Box handling activity and Data entry operation activity by deploying data entry operators will be intimated shortly. However, the actual date of commencement of all the activities will be intimated through work order, which will be issued shortly. You are also requested to submit the details of the vehicle proposed to be deployed by you for this work before commencement of the work.

Please acknowledge the receipt of this letter.

Encl: Rate Schedule, Scope of work and
Other conditions of contract.

Yours faithfully,

मंडल रेल प्रबंधक/यांत्रिक/पूर्व तट रेलवे संबलपुर
DRM(Mech)/ECoR/Sambalpur.
भारत सरकार के राष्ट्रपति के लिए

For and on behalf of the President of India

- Copy to: CMPE/ECOR/BBS for information please.
Copy to: Dy. CVO(Engg) & Dy. CVO(T)/ECoR/BBS for information please.
Copy to: Sr. DFM/SBP for information and necessary action please.
Copy to: Asst. Labour Commissioner, Rourkela for information please.
Copy to: DME/SBP, Ch. CC/SBP & CLI/SBP for information and necessary action.

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For and on behalf of the President of India
D.R.M.(Mech.)
E.Co. Rly, Sambalpur

EAST COAST RAILWAY

Rate Schedule (Accepted by Railway Administration)

Name of the work: Maintenance and providing service for 40 bedded running room, cooking and supply of subsidized meals, Box handling activity (loading/unloading and carrying) of line boxes of Loco pilots and guards at Sambalpur and provision of Data entry operators for the crew lobby at Sambalpur for a period of two years.

Contract period: 2 (two) years from the date of starting of the work.

Schedule-A (General Running Room Activities):

Sl. No.	Description of the Work	Unit	Total Qty. in 2 years	Deptt. Estt. Rate (Rs.)	Accepted Rates by Rly. Administration (Rs.)	Total Amount (Rs.)
1.	Washing of mosquito net	Per piece	1440	7.49	5.00	7200.00
2.	Dry cleaning of blankets	Per piece	720	26.75	5.00	3600.00
3.	Washing and pressing of one set of bed sheet and pillow cover. Note: One set comprises of two bed sheets and one pillow cover.	Per Set	21900	8.56	8.50	186150.00
4.	Washing and pressing of door and window curtains	Per piece	2448	7.49	5.00	12240.00
5.	Supply of subsidized cooked meal (veg meal) as per the menu list for the occupants of the running room (considering 80 no. of subsidized meals per day).	Per Meal	58400	45.56	28.00	1635200.00
6.	Manpower cost per day for General Service Activities associated with the Running room on daily basis.	Per Day	730	5953.20	5950.00	4343500.00
7.	Material cost required for General activities of the running room including the special items prescribed	Per Day	730	1466.77	1100.00	803000.00
8.	Tax component on manpower cost for the Running room activities (EPF, ESI & Service Tax including Swachh Bharat Cess as per the prevailing rates).	Per Day	730	1778.38	At Par (1778.38)	1298217.40

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भारत सरकार के सम्मति के लिए

For and on behalf of the President of India


D.R.M.(Mech.)

E.Co. Rly. Sambalpur

Schedule-B (Box handling activities):

Sl. No.	Description of the Work	Unit	Total Qty. in 2 years	Deptt. Estt. Rate (Rs.)	Accepted Rates by Rly. Administration (Rs.)	Total Amount (Rs.)
1.	Cost for handling (loading/unloading) of line boxes of drivers and guards at Sambalpur station (i. E the manpower cost and the material cost component)	Per Box	210540	6.31	5.50	1157970.00
2.	Tax component on manpower cost for execution of the Box handling activities (EPF, ESI & Service Tax including Swachh Bharat Cess as per the prevailing rates)	Per Box	210540	1.85	At Par (1.85)	389499.00
Schedule – (Data Entry Operation):						
1.	Manpower cost component per data operator per shift of 8 hours for execution of the Data Entry Operation Activities at the Crew Lobby at Sambalpur considering 5 data operators per day	Per data operator/shift	3245	429.00	425.00	1379125.00
2.	Tax component on manpower cost component per shift per data operator for execution of the Data entry work at Sambalpur (EPF, ESI & Service Tax including Swachh Bharat Cess as per the prevailing rates).	Per data operator/shift	3245	128.15	At Par (128.15)	415846.75
Total of Schedule 'A' + Schedule 'B' + Schedule 'C' =					Rs. 1,16,31,548.00	

NOTE: The accepted against item no. 5 under Schedule-'A' i.e. Supply of subsidized cooked meal (Veg Meal) as per the menu list for the occupants of the running room is Rs. 28/-, out of which Rs. 25.20 will be paid by the Railway Administration per meal and Rs. 2.80 will be collected by the contractor from the occupants against each meal (subsidized meal) supplied to the occupant as per sub-clause no. 2.3.2 of the scope of work under Annexure-I. As such, the total agreement value will be Rs. 1,14,68,028.15 or Say Rs. 1,14,68,028/-.


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